

2014 ANNUAL REPORT- FAMILY CHID CARE INC.

The Board of Directors of Family Child Care Inc. respectfully reports to our membership the accomplishments and activities of 2014.

2014 FCCI BOARD of DIRECTORS

President: Shan Stewart
Secretary: Stephanie Reuss
Treasurer: Tracie Reider
Assistant Treasurer: Becky Mulholland
Membership: Lee Vang
Training Coordinator: Jackie Seifert
Sales and Purchasing: Nita Higgins

Community Outreach: Jackie Harrington
Newsletter Editor: Stacy Boysen
Hospitality Coordinator: Julie Lewison
Volunteer Coordinator: Jennifer Parish
Member-at-large: Anna Telecky
Member-at-large: Kayla Abrahamson
Workshop Coordinator: Amy Kanz –through September

Board met each month (except June), including a July potluck picnic (everyone welcome) and a December holiday/year- end celebration. Board met in October for annual retreat to establish future goals. Board guests this past year included Pat Gannon, Rich Hacker, Kari Fairclough, Keith Lewis, Ginger Fitzpatrick, Cheri Hoeft, and Jessica Tukua.

Workshops and Bonus trainings

- January 13th: Taxes and record keeping, presenter Tom Copeland
- February 10th: Annual CACFP Basic Training, presenters Gail Jensen, Marlene Jenke, Shelby Ellis, Chris Bowen
- February 22nd: Sensational Saturday, presenters Karen Bradley, Raelene Ostberg, Lori Hameister
- February 24th: Ready 4 licensing Renewal & Rule 2 review, presenters Olmsted Licensing Staff
- March 10th: Noteworthy Circle Time, presenter Bobbi Jean Tweed
- March 25th: Stepping Stones Contracts & Policies, presenter Lori Hameister
- April 14th: When Life Gives You Lemons Make Lemonade, presenter Melissa Fredin
- April 28th: Stepping Stones Marketing your Business/Interviewing Techniques, presenter Lori Hameister
- May 12th: Annual Provider banquet, Overcoming Adulthood, presenter Jason Kotecki
- May 29th: Stepping Stones Professional Development Legal/Liability/Insurance Issues, presenter Lori Hameister
- June 9th: Asking Effective Questions- How to promote mathematical thinking with Preschool Children, presenter, Ruth Lee
- June 25th: Stepping Stones Planning with Purpose, Designing Lesson Plans for Multi-Age Groups, presenter Stacy Boysen
- July : no workshop
- August 11th: Q and A, presenters Olmsted County Licensors and staff
- August 25th: Stepping Stones Prevention: It's all about Environment, presenter Bev Herr
- September 8th: Active Supervision: A Developmental Perspective, presenter Stacy Boysen
- October 13th: 365 Preschool Activities, presenter Lori Hameister
- November 10th: SUIDS/AHT, presenter Michelle Gillard
- November 15th: Defending Play Boot Camp, presenter Denita Dinger
- December : no workshop

Membership

- 272 paid members.
- FCCI memberships at the state and national level: MLFCCA (Minnesota Licensed Family Child Care Association) and NAFCC (National Association of Family Child Care).
- Membership Drive beginning November 1st, 2014. A gift card and two calendar keepers awarded at November 10th workshop for members whom purchased their 2015 membership.
- FCCI membership cards and newsletters were printed on green paper.
- 100 -2014 memberships purchased on-line through Pay Pal.

Fundraisers

- Calendar Keepers
- Staples recycling programs
- Die cuts/teaching tools (available online and workshop)
- Amazon smile
- 50/50 raffle
- T-shirts/ Sweatshirts
- Karing 4 Kids 5k at TerraLoco
- Assured Child Care Community Partnership. (partner number 9004)

Partnership

- Mississippi Welders provided extinguisher service at the April and August workshops
- Sponsorship of MLFCCA 2014 Week of the Family Child Care Provider Conference and Banquet
- Vendor at the MLFCCA Week of the Family Child Care Provider Conference, selling T-shirts, teacher resources, construction paper and die cuts
- Board members attended a PAIIR provider session to evaluate if a connection could be made to benefit our members.
- Use of the die cuts at Rochester Community College child development department.
- Olmsted County Licensing staff attended two board meetings to continue ongoing communication.

- Child Care Resource and Referral/Child Care Aware staff attended several workshops as volunteers or presenters. Pat Gannon attended a board meeting to continue ongoing communication and partnership.
- FCCI partners with Olmsted County licensing & CCRR to obtain monthly report of new and closed providers to increase accuracy in our provider database.

Advocacy

- Jackie Harrington represented FCCI as Olmsted County's representative and Jennifer Parrish as alternative representative with MLFCCA at board meetings. Both were elected to MLFCCA Executive Committee positions in the Spring of 2014.
- Attended DHS stakeholder meetings, May 2014
- Hosts County Licensing staff for a Q and A and legislative highlight report August 2014 and at FCCI board meetings, quarterly.
- FCCI sponsored a legislative bill authored by Senator Carla Nelson and Representative Kim Norton and endorsed by multiple local associations and MLFCCA. FCCI testified at the legislature, working closely with DHS to shepherd bill through to enactment. FCCI's bill made possible a single, transferable background study for independent contractors within a county (music teacher, zumba instructor, substitute care provider) in family child care programs; Clarifies safe sleep practices so a correction order cannot be issued under 245A.1435 unless there is evidence that a violation occurred when an infant was present in care; and SUIDS/Abusive Head Trauma annual training requirement will be streamlined into a single course on a 2 year cycle: the first year the SUIDS/AHT training would be completed either in person or on-line and the second year through a video. January 2014- May 2014
- Distributed legislative updates to members through Enews, Facebook, website, and monthly workshops
- Worked in partnership with MLFCCA and other child care associations on policy issues related to family childcare

Communications (Newsletter, Website, E-News, Facebook)

- Published quarterly newsletters: mailed to all FCCI members, all Olmsted County licensed providers and community partners
- Newsletter advertising space revenue: \$1025
- The website www.fccimn.com receives 54,750+ visits from providers and parents as an up-to-date resource. Approximately 150 visits per day.
- Clean Sweep of non-member classifieds, directory listings, and reconciliation with DHS listings in January 2014
- Monthly E-News sent to providers, with special voting reminder E-news in November. Converted to Mail Chimp software program.
- Facebook page *Family Child Care Incorporated* provided information on FCCI trainings, regulation changes, child care related articles, recall information, voting information and pertinent childcare information.

Community Outreach

- Week long classified ad ran each month in the Rochester Post Bulletin to promote FCCI and direct parents to child care providers ads and directory via www.fccimn.com
- A board member attended the monthly Olmsted County Licensing New Provider Orientation to introduce FCCI through a presentation. Attendees received a copy of the newsletter and a complimentary training coupon.
- Shaken Baby Video shown before workshops prior to the DHS change requesting that video no longer be viewed.
- FCCI July board meeting open to all members for a summer potluck, the board and two additional members attended.

Provider of the Year

- Six providers were nominated, however two were ineligible. One provider declined the nomination and three nominees were announced. Kayla Abrahamson and Mary Rownd were awarded the Olmsted County 2014 Provider of the Year.
- The winners were honored at the FCCI May annual provider banquet and recognized in the Rochester Post Bulletin.
- FCCI sponsored the winners at the MLFCCA Family Child Care Provider Recognition banquet in Bloomington where all winners from around the state are honored.
- Nominations continue being accepted for 2015 POY award.

Volunteer

- Volunteer Recognition at Annual Provider Banquet: 26 volunteers receive a certificate of appreciation, and many attended and received a complimentary banquet meal.
- Volunteers prepare die-cuts, laminated activity kits, and teaching tools to sell at workshops.
- 26 participating and active volunteers in 2014 from May to May.

Hospitality

- Hospitality Coordinator welcomed "new to FCCI" members, with a personalized card on behalf of FCCI.
- Hospitality Coordinator provided tasty treats at monthly workshops.
- Free die cut coupons were given to first time attendees at workshop.
- Free book by Jason Kotecki was given out to new attendees at the November annual membership drive.

Financial

- Developed and followed a yearly budget.
- Finance committee met quarterly to review budget income and expenses.
- Treasurer filed State and Federal income taxes.
- Certificate of Deposit was purchased in November 2013 and matures in May 2015.
- Added the capability to accept debit card purchases at the workshops for memberships and sales items.
- Offered the Stepping Stones series of five free bonus trainings to members.

Banquet and Week of the Provider

- Hosted the "Week of the Family Child Care Provider" banquet at Redeemer Lutheran Church.

- The keynote speaker, Jason Kotecki presented Overcoming Adulthood. Mayor Ardele Brede presented the Proclamation from the City of Rochester declaring it the "Week of the Family Child Care Provider". All attendees received a book from Mr. Kotecki. Community partners from CRR were in attendance.

Sales and purchasing

- Calendar Keepers
- Assorted teacher resource/teaching tool items.
- Die cuts with or without books.
- T-shirts/sweatshirts
- Construction paper

Organization

- Annual renewal of 501 C Nonprofit Corporation with the Office of the Minnesota Secretary of State. License number 777405400029.
- FCCI 7th Annual Board Retreat was held in October 29th, 2014 for future planning and goal setting. Two potential new board members were present.

Respectfully submitted,

*Shan Stewart, 2014 FCCI President
and the 2014 FCCI Board of Directors*