

## 2015 ANNUAL REPORT- FAMILY CHILD CARE INC.

The Board of Directors of Family Child Care Inc. respectfully reports to our membership the accomplishments and activities of 2014.

### 2015 FCCI BOARD of DIRECTORS

President: Kayla Abrahamson  
Secretary: Stephanie Reuss  
Treasurer: Shan Stewart  
Assistant Treasurer:  
Membership: Lee Vang  
Training Coordinator: Stacy Boysen  
Sales and Purchasing: Nita Higgins

Community Outreach: Jackie Harrington  
Newsletter Editor: Jessica Tukua  
Hospitality Coordinator: Anna Telecky  
Volunteer Coordinator: Jennifer Parish  
Member-at-large: Julie Lewison  
Member-at-large: Becky Mulholland  
Workshop Coordinator: Nita Higgins

Board met each month, including a July potluck picnic (everyone welcome) and a December holiday/year- end celebration. Board met in October for annual retreat to establish future goals. Board guests this past year included Pat Gannon, Barb Miller, Marlene Jehnke, Rich Hacker, Kari Fairclough, Stacey York,

### Workshops and Bonus trainings

- January 12<sup>th</sup> : Taxes and record keeping, presenter Tom Copeland
- January 22<sup>nd</sup> Bonus- Sensory Processing Disorder, presenter Aloha Davis
- February 9<sup>th</sup> : Annual CACFP Basic Training, presenters Gail Jensen, Marlene Jenke, Shelby Ellis, Chris Bowen
- February 26<sup>th</sup>: Bonus-Movin to the Story: Active Adventures in Literacy, presenter Stacy Boysen
- March 9<sup>th</sup> Anger and Aggression in Young Children presenter Judy Davis
- March 26<sup>th</sup>: Tools for the Toolbox: Strategies to Meet Challenging Behavior, presenter Melissa Fredin
- April 13<sup>th</sup> : Three to Five Early Intervention-Red Flags and Referrals, presenter Early Intervention Assessment Team-Rochester School District
- April 23<sup>rd</sup>: Authentic Observation, presenter Jackie Harrington
- May 11<sup>th</sup>: Annual Provider banquet, Play Counts! Jeff Johnson
- June 8<sup>th</sup> : Love and Logic Teaching Kids to Listen the First Time, presenter Andrew Jonhsrud
- July 20<sup>th</sup> : no workshop, Annual Provider Picnic
- August 10<sup>th</sup>: Licensing Forum, presenters Olmsted County Licensors and staff
- September 14<sup>th</sup> : Active Supervision: Children With Special Needs, presenter Stacy Boysen
- October 12<sup>th</sup> : Infectious Diseases in Childcare Settings, presenter Olmsted County Public Health
- November 9<sup>th</sup> : SUIDS/AHT, presenter Michelle Gillard
- December : no workshop

### Membership

- 261 paid members.
- FCCI memberships at the state and national level: MLFCCA (Minnesota Licensed Family Child Care Association) and NAFCC (National Association of Family Child Care).
- Membership Drive beginning November 1<sup>st</sup>, 2015. A gift card and two calendar keepers awarded at November 9<sup>th</sup> workshop for members whom purchased their 2016 membership.
- FCCI membership cards and newsletters were printed on yellow (canary) paper.
- 71 -2015 memberships purchased on-line through Pay Pal.

### Fundraisers

- Calendar Keepers
- Staples recycling programs
- Die cuts/teaching tools (available online and workshop)
- Amazon smile
- 50/50 raffle
- T-shirts/ Sweatshirts
- Karing 4 Kids 5k at TerraLoco
- Assured Child Care Community Partnership. ( partner number 9004)

### Partnership

- Mississippi Welders provided extinguisher service at the April and September workshops
- Sponsorship of MLFCCA 2015 Week of the Family Child Care Provider Conference and Banquet
- Olmsted County Licensing staff attended a board meeting to continue ongoing communication.
- Child Care Resource and Referral/Child Care Aware staff attended several workshops as volunteers or presenters. Pat Gannon attended a board meeting to continue ongoing communication and partnership.
- FCCI partners with Olmsted County licensing & CCRR to obtain monthly report of new and closed providers to increase accuracy in our provider database.

### Advocacy

- Attended DHS stakeholder meetings, May 2015.

- Host County Licensing staff for a forum and legislative highlight report August 2015 and at FCCI board meetings.
- Distributed legislative updates to members through Enews, Facebook, website, and monthly workshops.
- Worked in partnership with MLFCCA and other child care associations on policy issues related to family childcare.
- Continue conversation, education, and relationship with area legislators keeping them informed of issues important in family child care and pending legislation.
- Submitted testimony to legislative committee hearings opposing Universal Pre-K.

#### **Communications (Newsletter, Website, E-News, Facebook)**

- Published quarterly newsletters: mailed to all FCCI members, all Olmsted County licensed providers and community partners
- Newsletter advertising space revenue: \$815
- The website [www.fccimn.com](http://www.fccimn.com) receives 17,000+ unique visitors and 73,000 page views annually from providers and parents as an up-to-date resource
- Clean Sweep of non-member classifieds, directory listings, and reconciliation with DHS listings in January 2015
- Monthly E-News sent to providers, using Mail Chimp software program.
- Facebook page *Family Child Care Incorporated* provided information on FCCI trainings, regulation changes, child care related articles, recall information, voting information and pertinent childcare information.
- The format for the classified ads on the website was changed October 1<sup>st</sup> 2015.

#### **Community Outreach**

- Week long classified ad ran each month in the Rochester Post Bulletin to promote FCCI and direct parents to child care providers ads and directory via [www.fccimn.com](http://www.fccimn.com)
- A board member attended the monthly Olmsted County Licensing New Provider Orientation to introduce FCCI through an updated presentation. Attendees received a copy of the newsletter and a complimentary training coupon.
- FCCI July board meeting open to all members for a summer potluck, the board and nine additional members attended.
- Attended farewell reception for Families First Food Program Staff; organize staff gift.
- Attended retirement reception for Families First Executive Director.; organize retirement gift.
- Maintained a craigslist ad directing parents looking for child care to [www.fccimn.com](http://www.fccimn.com)

#### **Provider of the Year**

- 5 providers were nominated, however two were ineligible. Three nominees were announced. Lee Vang and Julie Lewison were awarded the Olmsted County 2015 Provider of the Year.
- The winners were honored at the FCCI May annual provider banquet and recognized in the Rochester Post Bulletin.
- FCCI sponsored the winners at the MLFCCA Family Child Care Provider Recognition banquet in Bloomington where all winners from around the state are honored.
- Nominations continue being accepted for 2016 POY award.

#### **Volunteer**

- Volunteer Recognition at Annual Provider Banquet: 26 volunteers receive a certificate of appreciation, and many attended and received a complimentary banquet meal.
- 26 participating and active volunteers in 2015 from May to May.

#### **Hospitality**

- Hospitality Coordinator welcomed "new to FCCI" members, with a personalized card on behalf of FCCI.
- Hospitality Coordinator provided tasty treats at monthly workshops.
- Free books were given to first time attendees at workshop.

#### **Financial**

- Developed and followed a yearly budget.
- Finance committee met quarterly to review budget income and expenses.
- Increased our bond insurance to meet additional savings we have.
- Maintain a safety deposit box for our long term documents.
- Treasurer filed State and Federal income taxes.
- Certificate of Deposit was purchased in October 2015 for \$15,000.
- Continue to offer on-line payments through PayPal.
- Continue to offer debit card payments at workshops.
- Offered free bonus trainings to members from January through April.

#### **Banquet and Week of the Provider**

- Hosted the "Week of the Family Child Care Provider" banquet at Redeemer Lutheran Church.
- The keynote speaker, Jeff Johnson Play Counts. Mayor Ardell Brede presented the Proclamation from the City of Rochester declaring it the "Week of the Family Child Care Provider".

#### **Sales and purchasing**

- Calendar Keepers
- Tshirts/sweatshirts

- Assorted teacher resource/teaching tool items. Die cuts with or without books. Construction paper where reduced in price. We no longer sold these items after April 2015

**Organization**

- Annual renewal of 501 C Nonprofit Corporation with the Office of the Minnesota Secretary of State. License number 777405400029.
- FCCI 8th Annual Board Retreat was held in October 29<sup>th</sup>, 2015 for future planning and goal setting. One potential new board member was present.

**Respectfully submitted,**

*Kayla Abrahamson, 2015 FCCI President  
and the 2015 FCCI Board of Directors*