

## 2018 ANNUAL REPORT- FAMILY CHILD CARE INC.

The Board of Directors of Family Child Care Inc. respectfully reports to our membership the accomplishments and activities of 2018.

### 2018 FCCI BOARD of DIRECTORS

President: Jessica Tukua  
Secretary: Jennifer Parish  
Treasure: Audrey Colligan  
Training Coordinator: Sadi Barton  
Assistant Training Coordinator: Gina Boose  
Membership: Stephanie Reuss  
Communications Coordinator: Katie Derby

Community Outreach: Kayla Abrahamson  
Workshop Coordinator: Nita Higgins  
Sales and Purchasing: Kayla Abrahamson  
Hospitality Coordinator: Lee Vang  
Volunteer Coordinator: Open  
Member-at-large: Jessica Grimm  
Member-at-large: Amber Nelson

Board met each month, including a July potluck picnic (everyone welcome) and a December holiday/year- end celebration. Board met in October for annual retreat to establish future goals. Board guests this past year included Dawn Schenk, Tara Braun, Shannon Wolters, Elizabeth Mangen, Jon Losness, Jackie Harrington and Ariana Bromberg.

### Workshops and Bonus trainings

- January 8th : Mastering Taxes and Record Keeping, presenter Tom Copeland
- January 25th : Bonus- Anger & Aggression in Young Children, presenter Judy Davis
- February 12th : Boisterous Boys & Girls, presenter Mike Huber
- February 22nd : Bonus-Growth Foundations:Promoting Responsibilities, presenter Stacy Boysen
- March 12th : Emergency Preparedness, presenter Olmsted County Emergency Management Services-Mike Bromberg
- March 29th : Bonus-Making Changes One Bite at a Time: New Meal Patterns, presenter Dawn Danckwart-Providers Choice
- April 9th : Love & Logic-Handling Misbehavior without Breaking a Sweat, presenter Andrew Johnsrud
- April 26th : Bonus-SUIDS/AHT, presenter Michelle Gillard
- May 14th : Annual Provider banquet-Be the Exception, presenter Annie Meehan
- June : no workshop
- July: no workshop, Annual Provider Picnic
- August 13th : Exploring Nature, presenter Dawn Braa
- September 10th : Active Supervision: Preventing Injuries in Family Child Care, presenter Kimberly Giles
- September 27th : Bonus-Why ask Why? Strengthening Cognitive Development in Pre-School Years, presenter Stacy Boysen
- October 8th : Children's Friendships, presenter Katy Smith
- October 25th : Bonus-Sensory Processing Disorder, presenter Melissa Fredin
- November 12th : SUIDS/AHT, presenter Michelle Gillard
- November 29th : Bonus-Exploration with Light & Shadow, presenter Sandra Burwell
- December : no workshop

### Membership

- 228 paid members
- Membership Drive began Nov. 1, 2017, two gift cards awarded to two members who purchased their 2018 Memberships (one through PayPal and one on Membership Drive evening.)
- FCCI Membership Cards and Newsletters were printed on pink paper.
- 61 Memberships purchased online through Paypal
- FCCI enters training attendees into Develop for online record.

### Fundraisers

- Calendar Keepers
- Amazon smile
- 50/50 raffle
- T-shirts/ Sweatshirts/CPR Masks/Calendar Keepers
- Karing 4 Kids 5k at TerraLoco
- Assured Child Care Community Partnership. (partner number 9004)

### Partnership

- Mississippi Welders provided extinguisher service at the April and September workshops
- FCCI partners with Olmsted County licensing & Families First to obtain monthly report of new and closed providers to increase accuracy in our provider database.
- HyVee provided flu shots during the November workshop.
- Sam's Club attends November membership drive

### Advocacy

- FCCI held a candidate forum
- Passed a bill having to remove correction orders from our walls
- Quarterly meetings with DHS
- Working with our elected legislators
- Stakeholder meeting with DHS

### **Communications (Newsletter, Website, E-News, Facebook)**

- Published quarterly newsletters: mailed to all FCCI members, all Olmsted County licensed providers and community partners
- Newsletter advertising space revenue: \$950
- The website [www.fccimn.com](http://www.fccimn.com) receives 34,700 unique visitors and 78,000+ page views annually from providers and parents as an up-to-date resource
- Clean Sweep of non-member classifieds, directory listings, and reconciliation with DHS listings in January 2018
- Monthly E-News sent to providers, using MailChimp software program.
- Facebook page *Family Child Care Incorporated* provided information on FCCI trainings, regulation changes, child care related articles, recall information, voting information and pertinent childcare information.

### **Community Outreach**

- Week long classified ad ran each month in the Rochester Post Bulletin to promote FCCI and direct parents to child care providers ads and directory via [www.fccimn.com](http://www.fccimn.com)
- Community Outreach Coordinator provided FCCI brochures to Olmsted County Licensing for the monthly New Provider Orientation. Attendees received a copy of the newsletter and a complimentary training coupon.
- FCCI July board meeting open to all members for a summer potluck, the board and 7 additional members attended.

### **Provider of the Year**

- 8 providers were nominated. Teri Zemke was awarded the Olmsted County 2018 Provider of the Year.
- The winner was honored at the FCCI May annual provider banquet.
- Nominations continue being accepted for 2019 POY award.

### **Volunteer**

- Volunteer Opportunities: FCCI board, Advocacy Committee, Banquet Committee, Finance Committee, Provider of the Year Committee and Bylaw Committee.
- 22 participating and active volunteers, including board members and committee members, in 2018 from May to May.

### **Hospitality**

- Hospitality Coordinator sent cards to "new to FCCI" members, New local Providers, and Sympathy Cards, with a personalized message on behalf of FCCI.
- Hospitality Coordinator provided tasty treats at monthly workshops.
- Free books and gifts were given to first time attendees at workshop.
- Retirees were recognized at the November workshop.
- \* Provided treats to forums, and Stakeholders Meeting
- \*Hosted Yearly Annual Provider Picnic

### **Financial**

- Developed and followed a yearly budget.
- Finance committee met quarterly to review budget income and expenses.
- Maintain a safety deposit box for our long term documents.
- Treasurer filed State and Federal income taxes.
- Certificate of Deposit, for \$15,000 was renewed in November.
- Continue to offer on-line payments through PayPal.
- Continue to offer debit card payments at workshops.
- Offered free bonus trainings to members, January through April and September through November.

### **Banquet and Week of the Provider**

- Hosted the "Week of the Family Child Care Provider" banquet at Redeemer Lutheran Church.
- \*The Key Speaker was Annie Meehan, "Be the Exception"
- Mayor Ardele Brede presented for the last time, the Proclamation from the City of Rochester declaring it the "Week of the Family Child Care Provider".

### **Sales and purchasing**

- Calendar Keepers
- Tshirts/sweatshirts
- CPR Masks

### **Organization**

- Annual renewal of 501 C Nonprofit Corporation with the Office of the Minnesota Secretary of State. License number 777405400029.
- FCCI 11th Annual Board Retreat was held on October 25<sup>th</sup>, 2018 for future planning and goal setting.

**Respectfully submitted,**

*Jessica Tukua, 2018 FCCI President  
and the 2018 FCCI Board of Directors*