

2019 ANNUAL REPORT- FAMILY CHILD CARE INC.

The Board of Directors of Family Child Care Inc. respectfully reports to our membership the accomplishments and activities of 2019.

2019 FCCI BOARD of DIRECTORS

President: Jessica Tukua
Secretary: Jennifer Parish
Treasurer: Audrey Colligan
Training Coordinator: Sadi Barton
Assistant Training Coordinator: Gina Boose
Membership: Stephanie Reuss
Communications Coordinator: Katie Derby

Community Outreach: Kayla Abrahamson
Workshop Coordinator: Nita Higgins
Sales and Purchasing: Kayla Abrahamson
Hospitality Coordinator: Lee Vang
Volunteer Coordinator: Breanna Borth
Member-at-large: Jessica Grimm
Member-at-large: Jenni Clemens

Board met each month, including a July potluck picnic (everyone welcome) and a December holiday/year- end celebration. Board met in September for the annual retreat to establish future goals. Board guests this past year included Sarah Syhakhoun, Saren Ngin, Megan Hale, Jon Budd, Dawn Schenk & Brittney Kacir from Olmsted County Licensing. Jon Losness & Gwen Lynch from Families First. Stacey York from RCTC. Erin Young from Child Care Aware. Dee Sabol from the Diversity Council. Megan Sheridan with a joint venture between Mayo Clinic, Olmsted Medical Center and Olmsted County.

Workshops and Bonus trainings

- January 14: Mastering Taxes & Record Keeping, presenter Tom Copeland
- January 31: Preventing infectious disease (cancelled due to weather)
- February 11: Letter, Colors, & Numbers...OH MY, presenter Lori Hameister (rescheduled due to weather)
- February 28: Bonus- Play is not a four-letter word, presenter, Hollee Saville
- March 11: Tools for success; CACFP made easy, presenter Providers's Choice
- March 28th: Bonus- Health & Safety I, presenter Stacy Boysen
- April 8th: Preventing Infectious Disease in childcare, presenter Olmsted County Public Health
- April 25: Bonus- SUIDS/AHT, presenter Michelle Gillard
- May 17: Annual Provider Banquet, presenter Willow Creek Golf Course
- May 30th: Bonus- Coo's & Babbles-Infant language development, presenter Jackie Harrington
- June: No workshop
- July: Provider Picnic
- August 12: The Early Naturalist, presenter Stacy Boysen
- September 9: Supervision: What Else is in The Home, presenter Pat Gentz
- September 26: Bonus- I am Moving, I am Learning, presenter Caren Hoffman
- October 14: Timid to Tenacious: Working with Infants & Toddlers Temperaments, presenter Raelene Ostberg
- October 24: Bonus- Letters, Colors, & Numbers...OH MY, presenter Lori Hameister
- November 11: SUIDS/AHT, presenter Michelle Gillard
- December: No Workshop, Happy Holidays!

Membership

- 195 paid members
- Membership Drive began Nov. 1, 2018, two gift cards awarded to two members who purchased their 2019 Memberships (one through PayPal and one on Membership Drive evening.)
- FCCI Membership Cards and Newsletters were printed on light green paper.
- 71 Memberships purchased online through Paypal
- FCCI enters training attendees into Develop for online recording

Fundraisers

- Calendar Keepers
- Amazon smile
- 50/50 raffle
- T-shirts/ Sweatshirts/CPR Masks/Calendar Keepers
- Provider Marketplace
- Assured Child Care Community Partnership. (partner number 9004)

Partnership

- Mississippi Welders provided extinguisher service at the April and September workshops
- FCCI partners with Olmsted County licensing & Families First to obtain monthly report of new and closed providers to increase accuracy in our provider database.
- HyVee provided flu shots during the November workshop.

Advocacy

- The Advocacy Committee attended a DHS Stakeholder meeting to discuss policy related to family child care.
- Successfully advocated for HF 740: to change the layout of the current family child care license.
- Worked with local lawmakers

Communications (Newsletter, Website, E-News, Facebook)

- Published quarterly newsletters: mailed to all FCCI members, all Olmsted County licensed providers and community partners
- Newsletter advertising space revenue: \$450 (as soon as JBF pays the \$275 they owe. I sent another email and invoice today)
- The website www.fccimn.com receives 7,217 unique visitors and 27,323 page views annually from providers and parents as an up-to-date resource. Weebly changed the way they count unique visitors to more closely match the way Google Analytics does it, which resulted in lower unique visitor and page views.
- Clean Sweep of non-member classifieds, directory listings, and reconciliation with DHS listings in January 2019
- Monthly E-News sent to providers, using MailChimp software program.
- Facebook page Family Child Care Incorporated provided information on FCCI trainings, regulation changes, child care related articles, recall information, voting information and pertinent childcare information.

Community Outreach

- Promoted FCCI and direct parents to child care providers' ads and directory via www.fccimn.com through social media.
- Community Outreach Coordinator provided FCCI brochures to Olmsted County Licensing for the monthly New Provider Orientation. Attendees received a copy of the newsletter and a complimentary training coupon.
- FCCI July board meeting open to all members for a summer potluck, the board and 4 additional members attended.
- FCCI attended the Families First all day training in September. Promoting FCCI, selling items, and promoting POY.

Provider of the Year

- 16 providers were nominated. Julie Eberhart and Katie Derby were awarded the Olmsted County 2019 Provider of the Year.
- The winners were honored at the FCCI May annual provider banquet.
- Nominations continue being accepted for 2020 POY award.

Volunteer

- Volunteer Opportunities: FCCI board, Advocacy Committee, Banquet Committee, Finance Committee, Provider of the Year Committee, Bylaw Committee and Mentor Committee.
- 15 participating and active volunteers, including board members and committee members, in 2019 from May to May.

Hospitality

- Hospitality Coordinator sent cards to "new to FCCI" members, New local Providers, and Sympathy Cards, with a personalized message on behalf of FCCI.
- Hospitality Coordinator provided treats at monthly workshops.
- Free books and gifts were given to first time attendees at workshops.
- Hosted Yearly Annual Provider Picnic

Financial

- Developed and followed a yearly budget.
- Finance committee met bi-quarterly to review budget income and expenses.
- Maintain a safety deposit box for our long term documents.
- Treasurer filed State and Federal income taxes.
- Certificate of Deposit, for \$15,203 was renewed in November.
- Continue to offer on-line payments through PayPal.
- Offered free bonus trainings to members, January through April and August through October. January was cancelled due to weather.

Banquet and Week of the Provider

- Hosted the "Week of the Family Child Care Provider" banquet at Willow Creek Golf Course.
- Mayor, Kim Norton, presented for the first time, the Proclamation from the City of Rochester declaring it the "Week of the Family Child Care Provider".
- Julie Eberhart and Katie Derby were awarded the Olmsted County 2019 Provider of the Year and were honored at the annual provider banquet.

Sales and purchasing

- Calendar Keepers
- Tshirts/sweatshirts
- CPR Masks

Organization

- Annual renewal of 501 C Nonprofit Corporation with the Office of the Minnesota Secretary of State. License number 777405400029.
- FCCI 12th Annual Board Retreat was held on September 7th, 2019 for future planning and goal setting.

Respectfully submitted,

*Jessica Tukua, 2019 FCCI President
and the 2019 FCCI Board of Directors*