

2017 ANNUAL REPORT- FAMILY CHILD CARE INC.

The Board of Directors of Family Child Care Inc. respectfully reports to our membership the accomplishments and activities of 2017.

2017 FCCI BOARD of DIRECTORS

President: Jessica Tukua
Secretary: Jennifer Parish
Treasure: Audrey Colligan
Training Coordinator: Sadi Barton
Assistant Training Coordinator: Gina Boose
Membership: Stephanie Reuss
Communications Coordinator: Katie Derby

Community Outreach: Kayla Abrahamson
Workshop Coordinator: Nita Higgins
Sales and Purchasing: Nita Higgins
Hospitality Coordinator: Lee Vang
Volunteer Coordinator: Open
Member-at-large: Jessica Grimm
Member-at-large: Anna Telecky

Board met each month, including a July potluck picnic (everyone welcome) and a December holiday/year-end celebration. Board met in October for annual retreat to establish future goals. Board guests this past year included Barb Miller, Marlene Jehnke, Jon Losness, Shan Stewart, and Ariana Bromberg.

Workshops and Bonus trainings

- January 9th : Mastering Taxes and record keeping, presenter Tom Copeland
- January 26th: Bonus- Autism: Including Children with Social, Communication, and Behavioral Needs, presenter Melissa Fredin
- February 13th : Healthy Homes for Child Care, presenter Daniel Tranter
- February 23rd: Bonus-5 Minutes Peace, presenter Janice Hofschulte
- March 13th : Calming the Storm: Working through Challenging Behaviors, presenter Stacy Boysen
- March 30th: Bonus-Imagination Fascination, presenter Kimberly Giles
- April 10th : Essential Role of Play in Childhood, presenter Katy Smith
- April 27th: Bonus-SUIDS/AHT, presenter Michelle Gillard
- May 8th: Annual Provider banquet, Say "YES" to the Stress! Sharon Lacey
- July: no workshop, Annual Provider Picnic
- August 14th: Documentation: Using Program Information, presenter Michelle Scott
- September 11th : Active Supervision: Provider Self Care & Privacy, presenter Pat Gentz
- September 21st : Making Changes One Bite at a Time, presenter PCI
- October 9th : Hitting, Kicking and Biting, Oh my! Tips to Prevent Toddler Aggression, presenter Raelene Ostberg
- November 9th : SUIDS/AHT, presenter Michelle Gillard
- December : no workshop

Membership

- 266 paid members
- Membership Drive began Nov. 1, 2016, two gift cards awarded to two members who purchased their 2017 Membership.
- FCCI Membership Cards and Newsletters were printed on light blue paper.
- 91 Memberships purchased online through Paypal
- FCCI enters training attendees into Develop for online record.

Fundraisers

- Calendar Keepers
- Staples recycling programs
- Amazon smile
- 50/50 raffle
- T-shirts/ Sweatshirts
- Karing 4 Kids 5k at TerraLoco
- Assured Child Care Community Partnership. (partner number 9004)

Partnership

- Mississippi Welders provided extinguisher service at the April and September workshops
- FCCI partners with Olmsted County licensing & Families First to obtain monthly report of new and closed providers to increase accuracy in our provider database.
- FCCI is no longer in partnership with MLFCCA since they dissolved.
- HyVee provided flu shots during the November workshop.

Advocacy

- Solution report for child task force
- Fix it ticket legislation
- Exit interview legislation
- Quarterly meetings with DHS
- Working with our elected legislators
- Stakeholder meeting with DHS

Communications (Newsletter, Website, E-News, Facebook)

- Published quarterly newsletters: mailed to all FCCI members, all Olmsted County licensed providers and community partners
- Newsletter advertising space revenue: \$700
- The website www.fccimn.com receives 17,000+ unique visitors and 70,450+ page views annually from providers and parents as an up-to-date resource
- Clean Sweep of non-member classifieds, directory listings, and reconciliation with DHS listings in January 2017
- Monthly E-News sent to providers, using Mail Chimp software program.
- Facebook page *Family Child Care Incorporated* provided information on FCCI trainings, regulation changes, child care related articles, recall information, voting information and pertinent childcare information.

Community Outreach

- Week long classified ad ran each month in the Rochester Post Bulletin to promote FCCI and direct parents to child care providers ads and directory via www.fccimn.com
- Community Outreach Coordinator attended the monthly Olmsted County Licensing New Provider Orientation to introduce FCCI through an updated presentation. Attendees received a copy of the newsletter and a complimentary training coupon.
- Olmsted County transitioned from a two part orientation to a one part orientation. There is no longer time available for FCCI to speak.
- FCCI July board meeting open to all members for a summer potluck, the board and 10 additional members attended.
- Community Outreach Coordinator and Member-At-Large attended Rochester Public Library Preschool Fair to promote FCCI

Provider of the Year

- 3 providers were nominated. Sadi Barton was awarded the Olmsted County 2017 Provider of the Year.
- The winner was honored at the FCCI May annual provider banquet.
- Nominations continue being accepted for 2018 POY award.

Volunteer

- Volunteer Opportunities: FCCI board, Advocacy Committee, Banquet Committee, Finance Committee, Provider of the Year Committee and Bylaw Committee.
- 18 participating and active volunteers, including board members and committee members, in 2017 from May to May.

Hospitality

- Hospitality Coordinator welcomed "new to FCCI" members, with a personalized card on behalf of FCCI.
- Hospitality Coordinator provided tasty treats at monthly workshops.
- Free books were given to first time attendees at workshop.
- Retirees were recognized at the November workshop.

Financial

- Developed and followed a yearly budget.
- Finance committee met quarterly to review budget income and expenses.
- Maintain a safety deposit box for our long term documents.
- Treasurer filed State and Federal income taxes.
- Certificate of Deposit was purchased in October 2015 for \$15,000.
- Continue to offer on-line payments through PayPal.
- Continue to offer debit card payments at workshops.
- Offered free bonus trainings to members, January through April and September and October.

Banquet and Week of the Provider

- Hosted the "Week of the Family Child Care Provider" banquet at Redeemer Lutheran Church.
- The keynote speaker, Sharon Lacey "Say Yes to the Stress.". Mayor Ardele Brede presented the Proclamation from the City of Rochester declaring it the "Week of the Family Child Care Provider".

Sales and purchasing

- Calendar Keepers
- Tshirts/sweatshirts

Organization

- Annual renewal of 501 C Nonprofit Corporation with the Office of the Minnesota Secretary of State. License number 777405400029.
- FCCI 10th Annual Board Retreat was held on October 24th, 2017 for future planning and goal setting.

Respectfully submitted,

*Jessica Tukua, 2017 FCCI President
and the 2017 FCCI Board of Directors*